

## Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi - 110092

(AFFILIATION BRANCH)

No. CBSE/Aff./ 930555 / 21627-631

Dated.....26/9/05

Regd.

The Manager  
Santa Maria English  
Medium School  
Santhome  
Mundamveli P.O. Ernakulam - Dist -  
Kochi, Kerala - 682 507

Sub. : Fresh ~~Composite~~ Provisional Affiliation (Middle to Secondary)  
to the above said school.....

Dear Sir/Madam,

With refrence to your application dated..18.6.2005 and subsequent correspondence with the school/inspection in this regard, I am directed to convey the sanction for Provisional/~~Composite~~ Provisional Affiliation (Mid - to Sec.) for Secondary School Examination of the Board for a period of...three years w.e.f.....1.4.2006.....to .....31.3.2009.....

The above sanction is subject to fulfilment of the following conditions:

1. The school will follow the national syllabus for the middle classes.
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The School shall appoint only qualified and eligible staff.
4. The school will help the Board in the smooth conduct of the examination by providing the neccessary accommodation i.e. Rooms, Halls, etc available in the school premises and furniture at its disposal for holding its examinations free of charge, if required.
5. The School will spare sufficient teachers, for invgilation purpose at the examinations of the Board, as may be required.
6. The school will spare its teachers for evaluation of Answer-Books for the Board's examinations, if required.
7. The school will provide the laboratories, Library and other facilities as per norms of the Board.
8. The School will abide itself by conditions of affiliation already prescribed or may be prescribed by the Board from time to time.
9. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
10. Service conditions, pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government schools of the state

*Sr. Rosamma*

Sr. ROSAMMA K.C.  
Principal

Santa Maria English Medium School

Mundamveli P.O., Santhome, Kochi, Kerala, Pin-682507

*Sr. Maryushe*

Manager  
Santa Maria English Medium School  
Santhome, Cochin - 682 507



in which the school is located. An undertaking to this effect be sent to CBSE.

11. The school and its records shall be opened for inspection by an officer/ official of the Board or an authorised representative of the Board/State Education department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. The rate of tuition fee and other fee charged should be commensurate with the facilities provided.
13. The admission to the school shall be opened to all without any discrimination on the ground of religion, castes or race, place of birth or any of them.
14. No unrecognised classes shall run within the premises of the school or outside in the same name of school.
15. The school will not sponsor the candidates for Board's examination of any other School/Branch which is not affiliated.
16. The school will create Reserve Fund as per the requirement of the Affiliation-Bye-Laws/Rules of the Directorate of Education, Delhi in the joint names.
17. The school should not start class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation-Bye-Laws and obtaining the prior approval of the Board.
18. The affiliation Code Number allotted to your school is **930555**. This may please be noted and quoted for any correspondence with the Board.
19. Annual fee @ Rs. 1000/- per annum for the year (s) **three** be also remitted at an early date, (In case of overseas Independent School @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
20. The school will apply for further extension of Provisional Affiliation on the prescribed form together with the prescribed fee and other essential documents in the preceding year before the expiry of the date.
21. Renewal of Registration of Society be ensured.
22. As per Annexure A

Yours faithfully,

*(Signature)*  
(SURAJ PARKASH SETHI)  
JOINT SECRETARY (Aff.)

Dated.....

No. CBSE/AFF./.....**930555**.....

Copy to :-

1. The Principal, **Santa Maria English Medium School, Santhom, Mundamveli P.O., Kochi, Kerala - 682 507**
2. ~~The Director of School Education, Government of Kerala, Trivandrum, Kerala~~ **The Secretary, General Education Dept., Govt. of Kerala, Trivandrum, Kerala**
3. The Regional Officer, C.B.S.E. **New No.3, J-Block, Anna Nagar (W), 16th Main Road, Chennai.**
4. The ~~Secretary~~ **for information.** C.B.S.E Delhi

*(Signature)*  
Sr. ROSAMMA K.C.  
Principal

Santa Maria English Medium School  
Mundamveli P.O., Santhome, Kochi, Kerala, Pin-682507  
Affiliated to CBSE No: 930555, School Code-75557

*(Signature)*  
Manager

JOINT SECRETARY(Aff.)